

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	10/22/18	Open	Action	10/04/18

Subject: Approving the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN, Inc.

ISSUE

Approving the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN, Inc.

RECOMMENDED ACTION

Adopt Resolution No. 18-10-_____, Approving the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN, Inc.

FISCAL IMPACT

Budgeted:	Yes	This FY19:	\$ 28,899
Budget Source:	Operating	Next FY20:	\$ 57,798
Funding Source:	Local	Next FY21:	\$ 28,899
Cost Cntr/GL Acct(s) or	42	Total Amount:	\$ 115,596
Capital Project #:	630014		
Total Budget:	\$ 115,596.00		
Original Contract:	\$172,980		
First Amendment:	\$115,596		
New Total Contract:	\$288,576		

DISCUSSION

On December 14, 2015, the SacRT Board awarded a contract for Employee Assistance Program (EAP) Services to MHN, Inc. for an amount not to exceed \$172,980, for a 3-year term, with the option to renew for two additional 1-year terms (option years). The current contract was entered into effective January 1, 2016, and will terminate on December 31, 2018. The proposed First Amendment to the Contract with MHN, Inc. will extend the term by an additional two years by authorizing the parties to exercise Option Years 4 and 5. Staff is requesting that the Board approve extending the term of the EAP Contract from January 1, 2019 through December 31, 2020.

SacRT first established an Employee Assistance Program (EAP) in 1984. The program provides confidential counseling and referral services to employees and dependents on matters that may affect job performance. Services include counseling for alcohol and drug abuse, gambling, marital, family, medical, emotional, financial and legal problems. The EAP also provides guidance and training for supervisors and managers on handling difficult workplace issues.

Approved:

Presented:

Final 10/05/18

General Manager/CEO

Pension and Retiree Services Administrator

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October

22,

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Subject: Approving the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN, Inc.

Staff recommends the Board approve the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN, Inc. that will extend the Contract term two additional years, commencing on January 1, 2019, and terminating December 31, 2020, and increase the total consideration is increased by \$115,596 from \$172,980, to \$288,576.

RESOLUTION NO. 18-10-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

October 22, 2018

APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR EMPLOYEE ASSISTANCE PROGRAM (EAP) SERVICES WITH MHN, INC.

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Contract for Employee Assistance Program (EAP) Services between Sacramento Regional Transit District, therein referred to as "SacRT," and MHN, Inc. therein referred to as "Consultant," wherein SacRT exercises its option to extend the Contract for two additional years, commencing on January 1, 2019, and terminating December 31, 2020, and the total consideration is increased by \$115,596 from \$172,980, to \$288,576, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the First Amendment.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary